**2023-2024 BPW/Kansas Business of the Year Entry Form**

Employer Response Form

Your business has been nominated to be considered as a recipient of an award from \_\_\_\_\_\_\_\_\_\_\_\_Business Professional Women’s Organization as their 2023-2024 Business of the Year in recognition for promoting the advancement of women in the workplace. Please complete the following 2-page information form for use by judges in determining the winner of the award. Local winners compete at the state level, BPW/Kansas.

The selection criterion includes:

1. Has exhibited sensitivity to the needs of female employees.

2. Has provided outstanding opportunities for upward mobility and additional training for female employees.

3. Has provided opportunities for development of new female employees.

4. Has provided support for dependent care.

5. Has established liberal parental leave policies.

6. Has upgraded pension plans for female employees.

7. Has entered a business/school partnership for the purpose of providing resources, training, or expertise to a school to make its academic program more responsive to student needs and employer expectations.

8. Has established a job evaluation system that creates salary levels that provide equal pay for equal work and allows for salaries based on comparable worth.

Employers must meet one or more of the above criteria

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1. How many years has the company been in business in the community?\_\_\_\_\_

2. How many total employees does the company have?\_\_\_\_\_

3. How many women employees does the company have?\_\_\_\_

4. Number of managers? Male\_\_\_\_\_ Female\_\_\_\_\_

5. Number of officers? Male\_\_\_\_\_ Female\_\_\_\_\_

6. Number of directors? Male\_\_\_\_\_ Female\_\_\_\_\_

7. Does the company have a policy of promoting from within? YES NO

8. Is there a career path for employees? YES NO

9. Does the company provide any extra educational opportunities for its employees? YES NO

If yes, please comment- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What percentages of women have participated in educational opportunities?\_\_\_\_\_\_\_%

Does participation in these educational opportunities provide a stepping stone towards job advancement?

YES NO

10. Has the company entered any business/school partnership to make the school’s academic program more responsive to student needs and employer expectations? YES NO

 If yes, please comment-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 11. Which of the following programs does the company provide for its females? Please describe briefly.

Parental Leave\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daycare\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Flexible Insurance/Pension Plans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job-Sharing/Flex-Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Benefits for Part-time employees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Are all opportunities and benefits in your company available to all employees on an equal basis, considering experience and skills? YES NO

13. Does your company have a job evaluation system that creates salary levels that provide equal pay for equal work and allows for salaries based on comparable worth? YES NO

14. Please give any other additional comments that may be relevant to your business receiving the BPW/Kansas Business of the Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Judging is based on a points system with points given for each answer to the previous questions. In addition, points are given for replies on the 2023-2024 BPW/KANSAS BUSINESS OF THE YEAR ENTRY FORM-EMPLOYEE RESPONSE FORM included. Answer completely and thoroughly for a better chance of winning.

Name of Business\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person/Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsored by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return to the BPW/Kansas Issues Management Chair, Dana Rickley, by March 1, 2024.

Email: dana\_rickley@yahoo.com

Mail: 625 Webster Clay Center, KS 67432

**BPW/Kansas Business of the Year Entry Form**

Employer Response Form

*You may make as many copies of this form as needed*

Your employer has been nominated to be considered as a recipient of the 2023-24 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Kansas or Local) Business of the Year award by the \_\_\_\_\_\_\_\_\_\_\_\_ Business & Professional Women’s Organization (BPW). This award is bestowed upon the business in recognition for promoting the advancement of women in the workplace.

Please answer the following questions regarding your observation concerning the degree your employer exhibits the following criteria. Return these forms to your employer to be included in the packet entry for the award. DO NOT sign your name unless you wish to do so. The more employees who complete this form and write comments the better your employer’s chance of winning.

Circle your numbered responses:

|  |  |
| --- | --- |
|  | POOR AVERAGE EXCELLENT |
| Has exhibited sensitivity to the needs of female employees. | 1 2 3 4 5 |
| Has provided outstanding opportunities for upward mobility and additional training for female employees. | 1 2 3 4 5 |
| Has provided opportunities for development of new female employees. | 1 2 3 4 5 |
| Has provided support for dependent care. | 1 2 3 4 5 |
| Has established liberal parental leave policies. | 1 2 3 4 5 |
| Has upgraded pension plans for female employees. | 1 2 3 4 5 |
| Has entered into a business/school partnership for the purpose of providing resources, training, and expertise to a school to make its academic program more responsive to student needs and employer expectations. | 1 2 3 4 5 |
| Has established a job evaluation system that creates salary levels that provide equal pay for equal work and allows for salaries based on comparable worth. | 1 2 3 4 5 |
| Pay for female employees are based on criteria as for a male employee. | 1 2 3 4 5 |
| Fringe benefits are available to all employees equally. | 1 2 3 4 5 |
| Training for new technology is provided or paid for by the employer. | 1 2 3 4 5 |
| Number of female employees is fair considering total of number of employees.  | 1 2 3 4 5 |
| Number of female manager/executives is fair considering the total number of managers/executives. | 1 2 3 4 5 |

Please write additional thoughts and comments on the back of this sheet. Points are given for each of the above responses and for thoughts or comments provided. Please include with entry forms.